



# DAVIS DOWNTOWN

## Visioning & Community Relations Meeting Minutes

Friday, December 2nd @ 9:00 AM

**Chair:** Lynne Yackzan **Co-Chair:** Shelli Ramos

**Location: via Zoom**

1. Attendance
  - A. **Board:** Lynne Yackzan, Sumei Yee
  - B. **Staff:** Brett Maresca
2. Review / Approval
  - A. November Meeting Minutes
    - Approved by Lynne Yackzan
  - B. December Meeting Agenda
3. Public Comment
  - A. None
4. Beautification Subcommittee Report
  - A. 2022/23 10K City of Davis Grant
  - B. Kiosk Updates
    - DDBA's immediate request is to get new graphics into the downtown kiosks, including an updated map with QR code
      - We can write up a proposal for the digital kiosk installation (this will be a bigger project)
      - Brett to discuss this kiosk graphic update with Katelyn as well as marketing opportunities that could be utilized
    - The glass on one of the kiosks was shattered recently; so this damaged kiosk needs to have the glass replaced
  - C. Downtown Planter Urns
    - Removal of current downtown planter urns would require a lot of labor as they are very heavy; we would need assistance from the city on this
    - There are 26 urns downtown currently; Brett reported that a plan for

pickup and removal needs to be created and finalized with the city

D. Climate Change Mural

- Climate change mural project has been passed off to another organization

E. Bike Sculpture Donation Plan

- Location of the bike sculpture needs to be level and free of obstructions
  - Against the Chen Building there is a curb that may limit the space available for the sculpture
  - The brick against the Chen Building cannot be damaged as it is a historic landmark
- Lynne suggested that we reach out to our DDBA membership in January with the requirements for hosting the sculpture and see who would be interested in having it outside of their business
  - We need to get our property owner contacts up to date within our CRM; Lynne has a list of property owner contacts that cover 300 downtown businesses

5. Downtown Core Plan & Form Based Code Update

A. Lynne attended the Planning Commission meeting and reported that the Downtown Specific Plan and form based code has been approved

- No parking requirements were discussed as part of this downtown plan which will be an issue as construction occurs and new businesses and properties move in

6. Safer Davis 2022 (CPTED) Update

A. 19 businesses were awarded grants with most getting their full requested amount. The process has been very smooth with a lot of positive feedback from business owners and Davis P.D.

B. Next steps

- Businesses have 60 days to get the improvements completed and provide DDBA staff with receipts
- DDBA staff and/or P.D. will do a site check to confirm the improvements, and when confirmed the DDBA will make award payments to relevant business

7. G St. Closure / Programming / TUP Design Guidelines Update

A. Brett spoke with City of Davis employees Ryan Chapman (Public Works) and

Jenny Tan; Ryan will be leading the next steps with the G St. process, starting with a draft letter that will be sent to Brett in mid-December

- Ryan also plans to start discussions with G St. businesses in mid-December
- We should have a clear picture of our options by the end of December, with recommendations for action (to City Council) starting in mid to late January
  - Brett to continue communicating with Ryan and Jenny and will provide updates

8. Downtown Streets Team & ARP Fund Cleaning/Maintenance Update

A. Brett and Lynne will sit down with the Downtown Streets Team (DST) today at 11am to discuss the new program and how the DDBA will be involved; Lynne and Brett will be able to bring specific questions to this meeting regarding what areas of downtown will be worked on, and the kinds of improvements they are able to make/assist with

- A walkthrough of downtown is scheduled for 1pm today starting at the city offices. Representatives of Yolo County, City of Davis, and DST will attend this walkthrough with Brett
- DST program is scheduled to start in February 2023

B. On December 6th, another internal City of Davis cleaning and maintenance meeting will be held once main issues have been identified with the Downtown Streets Team

- The city currently has a daily cleaning schedule that involves some basic maintenance of streets. They have recently contracted cleaning services through a company called Figueiroa Landscaping who have been responsible for collecting debris, planter maintenance, and trash pickup.
  - Figueiroa started November 21st and runs 3 days a week (Tuesday, Thursday and Saturdays)
  - Lynne requested getting a copy of the Figueiroa contract from the city so that we can assist in keeping them accountable for their responsibilities; Brett to follow up with the city on this
  - Sumei asked if they have any apparel that identifies their organization; and if not, can we request that they wear something. This way we can notify our membership of the program and be

able to identify the workers

- Brett reported that the city is working on solutions for tripping hazards downtown
- Power washing of sidewalks is restricted due to state laws. The city is looking into another possible solution for this

C. E Street Plaza flooding has been an issue for businesses in the area and the city has a plan to rectify it

D. Planters

- If replanted, the city is hoping that businesses would step up to maintain them
- Lynne asked if the Downtown Streets team would be able to assist with planter upkeep and watering; this will be discussed at the meeting with DST today

9. New Business

A. None

10. Old Business

A. None

11. Adjourn

A. Meeting adjourned at 9:56AM

B. Next meeting: Friday, January 6th @ 9AM